



OSDMA

ODISHA STATE DISASTER MANAGEMENT AUTHORITY
(A Govt. of Odisha Agency)
9th Floor, Rajiv Bhawan, Unit-5, Bhubaneswar-751015
Website: www.osdma.org

Letter No. 1534 /OSDMA

Dated 25th May, 2026

WALK-IN-INTERVIEW

OSDMA intends to engage dynamic and experienced professionals on contractual basis for the position of Advisor-Disaster Risk Governance to strengthen disaster risk management, climate resilience and capacity building initiatives in Odisha.

Detailed information regarding the educational qualification, experience, eligibility criteria, terms of engagement, and the prescribed application format are available on the official website of OSDMA: www.osdma.org from 25.05.2026 to 31.05.2026 (5:00 PM).

Interested and eligible candidates are requested to submit their applications in the prescribed format duly filled via e-mail to **ed@osdma.org** from 25.05.2026 to 31.05.2026 (5:00 PM). Applications received beyond the stipulated date and time or not submitted in the prescribed format shall not be entertained.

The applications will be scrutinized by the competent authority, and only shortlisted candidates will be informed separately through e-mail and over telephone to attend the Walk-In-Interview on 01.06.2026 during 03.00-05.00 PM at OSDMA.

OSDMA reserves the right to accept or reject any application without assigning any reason thereof.

Sd/-
General Manager (P&A), OSDMA

Odisha State Disaster Management Authority

TERMS OF REFERENCE

Position: Advisor- Disaster Risk Governance

1. Background

Odisha has emerged as a national and global model in disaster preparedness, early warning dissemination, evacuation management, cyclone shelter management, community participation, and disaster response systems. The devastating Super Cyclone of 1999 became a turning point in institutionalizing disaster management in the State and led to the establishment of the Odisha State Disaster Management Authority (OSDMA) as a specialized institution for disaster preparedness, mitigation, resilience building, and coordinated disaster response.

Over the years, OSDMA has transitioned from relief-oriented response to a data-driven, multi-hazard disaster risk management system, strengthening resilience through infrastructure development, community preparedness, and technology-enabled anticipatory action. The Authority currently implements a broad portfolio of disaster risk reduction initiatives, including tsunami preparedness, lightning, drowning and snakebite risk mitigation, gender-inclusive DRR, heat action planning, early warning strengthening, coastal resilience, and drought mitigation. Under the World Bank–assisted Odisha State Capability and Resilient Growth Project, OSDMA is implementing the “Building Resilient Odisha” component to reduce disaster losses through a holistic resilience strategy, including development of a statewide multi-hazard risk and impact-based forecasting platform, modernization of emergency operation centres, expansion of GIS capacity, establishment of a Unified Command and Control System, and preparation of risk-informed VDMPs and GPDMPs linked with Gram Panchayat Development Plans, aligned with the State’s long-term vision for 2036 and 2047.

The State has successfully implemented several flagship programmes and initiatives including:

- Disaster Risk Management Programme (DRM)
- Urban Earthquake Vulnerability Reduction Programme (UEVRP)
- National Programme for Capacity Building of Architects in Earthquake Risk Management (NPCBAERM)
- National Programme for Capacity Building of Engineers in Earthquake Risk Management (NPCBEERM)
- Community Based Disaster Risk Reduction (CBDRR)
- National Cyclone Risk Mitigation Project (NCRMP)
- Odisha Disaster Recovery Project (ODRP)
- Integrated Coastal Zone Management Programme (ICZMP)
- Constitution of Odisha Disaster Rapid Action Force (ODRAF)

With emerging climate variability, rapid urbanization, technological interdependencies, industrial growth, cascading disasters, critical infrastructure vulnerabilities, extreme weather events, and increasing demand for real-time decision support systems, present-day disaster governance requires integration of GIS and remote sensing platforms, AI/ML-enabled predictive analytics, database-centric decision support systems, risk-informed governance, data interoperability frameworks, climate risk analytics, resilience-based development planning, community-centric and anticipatory governance systems etc.

The State Institute of Disaster Management (SIDM), Odisha is being established under the aegis of

Odisha State Disaster Management Authority envisioned as the State's premier Centre of Excellence and nodal hub for capacity development, applied research, policy support, and advanced technology integration in Disaster Risk Reduction (DRR) and climate resilience.

With the view of expanding dimensions of disaster risk governance and the increasing need for strategic, policy, technological, and institutional convergence, OSDMA requires the engagement of an Advisor- Disaster Risk Governance to provide high-level advisory, strategic, technical, and institutional support for strengthening disaster governance systems for a resilient Odisha.

2. Scope of Work

The Advisor- Disaster Risk Governance shall provide strategic guidance and expert advisory support to OSDMA and the Government of Odisha for strengthening disaster risk governance, resilience planning, preparedness systems, technology-enabled disaster management, institutional coordination, and risk-informed development.

The Advisor shall facilitate transition toward an integrated, database-centric, technology-enabled, multi-sectoral, and anticipatory disaster governance framework aligned with national priorities, global frameworks, and emerging disaster risks.

The Advisor- Disaster Risk Governance shall support OSDMA in the following broad areas:

A. Disaster Risk Governance and Policy Support

- Provide strategic and policy advisory support on disaster risk governance frameworks.
- Support mainstreaming of disaster risk reduction and climate resilience into development planning by strengthening State, District, Urban, and Local Disaster Management Plans.
- Advise on institutional strengthening of DRM systems in Odisha.
- Support development of governance frameworks for emerging and cascading risks.

B. Technology and Database-Centric Disaster Management

- Advise on development of integrated disaster databases and risk information systems.
- Support adoption of GIS, remote sensing, AI/ML, IoT, and geospatial analytics for disaster management.
- Facilitate development of Unified Command Control System (UCCS), interoperable disaster management frameworks and decision support systems.
- Support data-driven risk assessment and predictive analytics.
- Assist in development of digital dashboards and real-time monitoring systems.
- Promote use of technology for early warning dissemination and emergency communication.

C. Risk Assessment and Resilience Planning

- Guide multi-hazard risk and vulnerability assessments (MHRVA).
- Support urban and infrastructure resilience planning.
- Advise on climate risk assessment and adaptation frameworks.

D. Preparedness, Response and Recovery

- Support strengthening of preparedness and emergency response systems.
- Guide Incident Response System (IRS) strengthening initiatives.
- Support preparedness exercises, mock drills, and simulations.
- Advise on emergency operations and coordination mechanisms.
- Support post-disaster needs assessment and resilient recovery planning.

E. Capacity Building and Institutional Development

- Guide the State Institute of Disaster Management (SIDM) to operationalise its mandates through six professional pillars: (i) Capacity Building & Training, (ii) Consultancy, Research & Development, (iii) Knowledge Management & Awareness, (iv) Policy Advocacy & Planning Support, (v) Technology Integration, and (vi) Partnerships & Networking.
- Guide capacity development programmes for government officials and stakeholders.
- Support strengthening of CBDRR initiatives and volunteer systems.
- Assist in development of training modules, manuals, SOPs, and toolkits.
- Promote institutional collaboration with technical and academic institutions.
- Support knowledge management and dissemination systems.

F. Research, Innovation and Partnerships

- Promote research and innovation in disaster governance and resilience.
- Support collaborations with national and international organizations.
- Facilitate partnerships with technology institutions and research agencies.
- Advise on adoption of global best practices and emerging technologies.

3. Eligibility Criteria

A. Educational Qualifications

- **Essential**

Master's Degree in Disaster Management / Geography / Urban Planning / Civil Engineering / Environmental Science / Climate Science / Public Policy / Public Administration / Remote Sensing & GIS / Geoinformatics / Technology Management / Emergency Management / Social Sciences / or allied disciplines from a recognized University/Institution.

- **Desirable**

Ph.D. or higher specialization in Disaster Management, / Geography / Urban Planning / Civil Engineering / Environmental Science / Climate Science / Public Policy / Public Administration, or related fields.

Preference shall be given to candidates possessing Ph.D. qualification with thesis / research work in applied or field-based areas related to Disaster Risk Management (DRM), Disaster Risk Reduction (DRR), Disaster Governance,

Community-Based Disaster Risk Reduction (CBDRR), Humanitarian Assistance.

B. Work Experience

- **Essential**
- Minimum 15 years of professional experience in Disaster Management, Disaster Risk Reduction, Climate Resilience, Emergency Management, Governance, Infrastructure Resilience, or related sectors.
- Experience in policy formulation, programme implementation, strategic planning, or disaster governance.
- Experience of working with Government organizations, Disaster Management Authorities, international agencies, technical institutions, or development organizations.
- Experience in multi-sectoral coordination and institutional capacity building.
- **Desirable**
- Handling large-scale disaster preparedness and response operations.
- Database-centric or technology-enabled governance systems.
- GIS-based planning and decision support systems.
- Implementation of DRM/CBDRR/Urban resilience projects.
- Working with NDMA/SDMA/UN Agencies/World Bank/ADB or similar institutions.
- Experience in research, publications, and policy advisory roles.
- Knowledge of Odisha's disaster risk profile and governance systems.

Retired / Retiring Government officials not below Group-A level (or equivalent) from Central Government / State Government / Autonomous Bodies / Disaster Management Authorities / Public Sector Undertakings having at least 15 years of relevant professional experience in disaster management and allied sectors will be preferred. Similarly, candidates with demonstrated field-level disaster response experience, policy advisory experience, institutional leadership, and technology-enabled disaster governance exposure will be preferred.

4. Remuneration

- The remuneration shall be Rs 1,20,000(Rupees one Lakh Twenty thousand only) per month
- TA/DA and other entitlements for official travel shall be admissible as per applicable rules/orders of OSDMA/Government of Odisha.

5. Age Limit

- The maximum age limit shall ordinarily be up to 65 years as on the date of application.
- Relaxation in age may be considered in exceptional cases for candidates possessing outstanding expertise and experience, subject to approval of the competent authority.

6. Period of Engagement and other conditions

- The Advisor- Disaster Risk Governance shall be engaged in OSDMA on purely contractual basis.
- The period of engagement of the Advisor- Disaster Risk Governance will be initially for a

period of one year and may be extended further, subject to satisfactory performance and the requirements of the organisation.

- He/ She shall not claim / request / urge for permanent absorption in the OSDMA or Government.
- The engagement will not accrue any right on the part of the candidate or any obligation on the part of the employer for permanent engagement.
- Authority reserves the right to shorten the duration for unsatisfactory performance.
- In case service of the Advisor- Disaster Risk Governance not required by OSDMA, he / she can be removed by the Authority at any time by giving one month's notice / one month's remuneration in advance or if the Advisor- Disaster Risk Governance wants to leave the assignment, one-month prior notice shall be given or one month's remuneration in lieu thereof shall be paid by him / her to OSDMA.
- The Advisor- Disaster Risk Governance work efficiently and diligently and to the best of his/her ability to achieve the objectives/ deliverables / outcomes and tasks as assigned to him / her.
- Further, the Advisor- Disaster Risk Governance shall not take any other work, whether remunerated or not including private practice, consultancy, training, publishing article, etc. without obtaining prior permission from OSDMA.
- Managing Director, OSDMA will have the authority to review and monitor the progress and performance of the Advisor- Disaster Risk Governance periodically.
- The Advisor- Disaster Risk Governance will not act, speak or assure anything to anybody that can be construed as detrimental to the interest and image of Odisha State Disaster Management Authority.
- Advisor- Disaster Risk Governance cannot receive or give any gift to anybody and cannot assure or assume any benefit from any third party during the period of his/her engagement in OSDMA.
- Advisor- Disaster Risk Governance will be entitled to avail a maximum of 12 days Casual Leave in a calendar year.

7. Reporting

- The Advisor- Disaster Risk Governance shall report to the Managing Director, Odisha State Disaster Management Authority or any other authority designated by the OSDMA.

8. Conclusion

- The position of Advisor- Disaster Risk Governance is envisaged to strengthen Odisha's transition toward a resilient, technology-enabled, data-driven, and anticipatory disaster governance framework. The role shall contribute significantly toward institutional innovation, strategic preparedness, climate resilience, and integrated disaster risk management aligned with national and global priorities.

APPLICATION FORM

To

The Managing Director,
Odisha State Disaster Management Authority,
9th Floor, Rajiv Bhawan, Unit-5, Bhubaneswar-751001,
E-mail: osdma@osdma.org.

1. Post Applied For:

- Name of the Post: _____
-

2. Personal Details

Particulars	Details
Name of Applicant	_____
Father's / Husband's Name	_____
Date of Birth	_____
Age	
Gender	
Category	
Aadhaar No.	

3. Address & Contact Details

Residential Address: (Temporary & Permanent)

- Mobile No
- Email ID

4. Educational Qualification

Qualification	Board/University	Year of Passing
_____	_____	_____
_____	_____	_____

5. Experience Details

Office/Department/ Organization	Designation/ Capacity	Period of Service	Nature of Duties
_____	_____	_____	_____
_____	_____	_____	_____

6. Specialized Skills if any

7. Service Particulars (For retired / retiring Government / PSU employees)

Details	Information
Name of Department Last Served	_____
Designation at Retirement	_____
Last Pay Drawn	_____
Pension Amount	_____

The retired / retiring employees are required to furnish the certificates in the format attached to this application as **Annexure -I**

8. Documents Attached

- PPO / Pension Certificate
 - Retirement Orders
 - Educational Certificate
 - Experience Certificate
 - Identity Proof
 - Passport-size Photograph
 - Other Documents: _____
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Declaration

I hereby declare that the information furnished above is true and correct to the best of my knowledge.

Date: _____

Place: _____

Signature of Applicant

ANNEXURE-I

I Smt. / Shri----- certified as follows:

- I have retired / am retiring from Government service on attaining superannuation / voluntarily / premature.
- No departmental /vigilance case / criminal case is pending against me.

Signature of Applicant