



ଓଡ଼ିଶା ସରକାର  
ରାଜସ୍ୱ ଓ ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା ବିଭାଗ  
(ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା)  
**GOVERNMENT OF ODISHA**  
**REVENUE & DISASTER MANAGEMENT DEPARTMENT**  
**(DISASTER MANAGEMENT)**

By Fax/e-mail/Post

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No. 2362 /R&DM(DM)

Date: 29-04-2020

From

Pradeep Jena, IAS  
Special Relief Commissioner &  
Additional Chief Secretary to Government  
(Disaster Management)

To

ALL COLLECTORS

**Sub: COVID-19 management related tasks for COVID observers**

Sir,

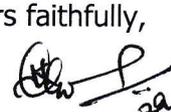
The Government in General Administration & P.G. Department vide office order No.10638/AIS dt.28.04.2020 have assigned a few districts to senior officers as observers to supervise and monitor COVID-19 related activities as well as other activities of the districts allotted to them in re-starting economic activities in full speed, while ensuring that the virus spread is checked.

The observers would advise the districts in developing an impactful monitoring and supervision system to effectively check the disease spread while opening of all economic activities by following the appropriate guidelines, advisories and SoPs issued by Government of India and the State Government from time to time. The Observers may undertake physical visit to the allotted districts at least once in a fortnight and make detailed review and assessment of the situation. The Observers shall guide the District Administration in management of COVID-19 outbreak. The District Collectors shall report to the Observer on any significant issue in their district, on a daily basis. The Observers shall co-ordinate with various Departments/ Agencies at State level in resolving issues related to the allotted districts, if any. The COVID observers shall regularly review the performance of the district in respect of the following:

- Handling the Quarantine Facility at GP/ Urban Local Body level and the testing as per H&FW Dept. protocols. The TMCs at GP level must maintain desired hygiene, sanitation and social distancing with necessary discipline and security arrangement impeding any infiltration into villages.
- Management of COVID-19 hospitals including COVID care centres at Block level.
- Mobilisation and deployment of health professionals and workers and their training for COVID-19.
- Implementation of containment strategy including testing, contact tracing and isolation.
- Supply of essential commodities and other entitlements, including PDS, MDM/ SNP, cash allowances etc.
- Functioning of markets – enforcing of social distancing.
- Opening up of economic activities:
  - Wage employment programmes
  - Re-starting of Govt. works and private construction
  - Re-opening of industries/ mining activities

- Movement of labourers – intra state and inter-district
- Agriculture and allied sector operations
  - Rabi harvest and procurement operations
  - Movement of horticultural produce
  - Crop loan activities
  - Fisheries and Animal husbandry activities
- Smooth movement of goods, especially truck movement (co-ordination with transport associations).
- Planning requirement of volunteers.

Yours faithfully,

  
29.04.2020

Special Relief Commissioner &  
Additional Chief Secretary to Govt.  
(Disaster Management)

**Memo. 2363 /R&DM(DM) Date: 29.04.2020**

Copy forwarded to Smt. Anu Garg, IAS, Principal Secretary to Government, Labour & ESI Department / Shri N.Thirumala Naik, IAS, Labour Commissioner, Odisha/ Shri Madhu Sudan Padhi, IAS, Principal Secretary to Government, Commerce & Transport Department / Shri Ratnakar Rout, IAS, Director, Animal Husbandry & Veterinary Services/ Shri Saurabh Garg, IAS, Principal Secretary to Government, Agriculture & FE Department / Shri Susanta Mohapatra, IAS, Director of Estates and ex-officio Additional Secretary to Government, G.A. & P.G. Department / Shri Surendra Kumar, IAS, Principal Secretary to Government, Water Resources Department / Shri Srikanta Prusty, IAS, Special Secretary to Government, Handloom & Textile Department / Shri Hemant Sharma, IAS, Principal Secretary to Government, Industries Department / Dr. Suresh Chandra Dalai, IAS, Additional Secretary to Government, Housing & UD Department / Shri G. Mathivathanan, IAS, Principal Secretary to Government, Housing & UD Department / Shri Bishnupada Sethi, IAS, Principal Secretary to Government, Energy Department / Sri Gopabandhu Satapathy, IAS, Special Secretary to Government, Planning & Convergence Department / Shri Sushil Kumar Lohani, IAS, Chief Electoral Officer & ex-officio Principal Secretary to Government, Home(Election) Department / Shri Benudhar Behera, IAS, Additional Secretary to Government, Rural Development Department / Shri Saswata Mishra, IAS, Commissioner-cum-Secretary to Government, Higher Education Department/ Shri Bishnu Prasad Mishra, IAS, Secretary, Odisha Sub-Ordinate Staff Selection Commission/ Shri V.V.Yadav, IAS, Commissioner-cum-Secretary to Government, F.S. & C.W. Department / Rashid Khan, IAS, Additional Secretary to Government, School & Mass Education Department / Shri Anil Kumar Samal, IAS, RDC(CD), Cuttack/ Shri Niranjana Sahu, IAS, RDC(ND), Sambalpur/ RDC(SD), Berhampur for information and necessary action.

  
29.04.2020

Special Relief Commissioner &  
Additional Chief Secretary to Govt.  
(Disaster Management)

**Memo. 2364 /R&DM(DM) Date: 29.04.2020**

Copy forwarded to the Private Secretary to Chief Minister, Odisha/ OSD to Chief Secretary for information.

  
29.04.2020

Special Relief Commissioner &  
Additional Chief Secretary to Govt.  
(Disaster Management)