



ଓଡ଼ିଶା ସରକାର
ରାଜସ୍ୱ ଓ ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା ବିଭାଗ
(ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା)
GOVERNMENT OF ODISHA
REVENUE & DISASTER MANAGEMENT DEPARTMENT
(DISASTER MANAGEMENT)

By Fax/e-mail/Post

ରାଜୀବ ଭବନ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧
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No. 1972 /R&DM(DM)
RDM-RLF-MISC-0032-2020

Date: 21/03/20

From

Shri Bikramaditya Barik, OAS
Joint Secretary to Government,
Disaster Management

To

The Addl. Director General of Police (Law & Order),
Cuttack

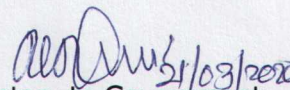
Sub: **Deployment of ODRAF teams/ volunteers at the bank branches and ATM counters**

Sir,

I am directed to enclose herewith a copy of the letter No. 10004/ dt. 20.03.2020 of Joint Director, Institutional Finance & Joint Secretary to Government, Dept. of Finance on the above mentioned subject and to request you to kindly take appropriate action in the said matter at the earliest.

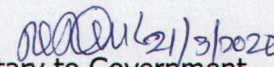
Encl: As above

Yours faithfully,


Joint Secretary to Government,
Disaster Management

Memo No. 1973 / R&DM(DM) Date: 21/03/20

Copy forwarded to joint Director, Institutional Finance & Joint Secretary to Government for information.


Joint Secretary to Government,
Disaster Management

CPR
GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

NO 10004 /F
FIN-PUIF-MISC-0003-2020

Date: 20.03.2020

From:

Shri Satyabrata Rout
Joint Director, Institutional Finance
& Joint Secretary to Government

To

The Special Relief Commissioner-cum-MD, OSDMA,
Rajiv Bhawan, Bhubaneswar

Sub: **Implementation of Corona Advisory by Banks- Regarding**

Sir,

In inviting a reference to the subject cited above, I am directed to say that an advisory has been issued to all banks on the wake of Corona epidemic vide Finance Department letter No.9493 dated 17.03.2020 (copy enclosed) since large number of customers are used to visit bank branches and ATM counters daily. Precautionary steps are required to be taken to prevent contamination and spread of Corona virus.

Therefore, it is requested to depute ODRAF team/volunteers across the State to inspect the bank branches and ATM counters and report deviations, if any, by any bank in implementing the Corona Advisory to the respective Collectors and Director, Institutional Finance, Finance Department for taking suitable action in the matter.

This may be treated as most urgent.

Yours faithfully,

S. Rout
20.3.2020

Joint Director, Institutional Finance
& Joint Secretary to Government

Memo No. 10005 /F **Date:** 20-03-2020

Copy forwarded to all Collector & District Magistrates/GM, UCo Bank-cum-Convenor, SLBC, Odisha/DGM, FIDD, RBI, Bhubaneswar for information and necessary action.

Smtout
20.3.2020

**Joint Director, Institutional Finance
& Joint Secretary to Government**

Memo No. 10006 /F **Date:** 20-03-2020

Copy forwarded to all LDMs and DSS&IFOs for information and necessary action. They are requested to ensure proper implementation of the Corona Advisory by banks including sanitisation of the bank branches and ATM counters of their respective districts.

Smtout
20.3.2020

**Joint Director, Institutional Finance
& Joint Secretary to Government**

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 9493 /F, Dt. 17.03.2020
FIN-PUIF-MISC-0003-2020

From

Shri Satyabrata Rout,
Joint Director, Institutional Finance
& Joint Secretary to Government

To

The Convenor SLBC,
Odisha-cum-GM, UCo Bank, Bhubaneswar

Sub: Corona Virus Disease (COVID-19) advisory for Banks operating in Odisha

Sir,

I am directed to enclose here with an advisory for all the Banks on the wake of outbreak of Corona Virus Disease (COVID-19) and request you to circulate it to all the Controlling Heads of the Banks operating in the State. It is also requested to impress upon the banks to follow the norms and sanitise the ATM counters everyday through the security guards to prevent spread of Corona virus. It is to be noted that, Odisha State Disaster Management Authority (OSDMA) volunteers, will inspect the ATM counters and report any violation in this direction, which will be viewed seriously. The ATMs should also be kept open with sufficient cash to avoid rush in the bank counters.

You are requested to ask for compliances from all the Banks in this regard and submit the same to Finance Department latest by tomorrow evening positively.

Yours faithfully,

Smtout
17.3.2020
Joint Director Institutional Finance
& Joint Secretary to Government

Memo No. 9494 /F, Dt. 17.03.2020

Copy forwarded to PS to Secretary, DFS, MoF, GoI, New Delhi for kind information.

Smtout
17.3.2020
Joint Director Institutional Finance
& Joint Secretary to Government

Memo No. 9495 /F, Dt. 17.03.2020

Copy forwarded to PS to MD & CEO, UCO Bank, Kolkata/ Regional Director, Reserve Bank of India, Bhubaneswar for information.

Smant
17.3.2020

**Joint Director Institutional Finance
& Joint Secretary to Government**

Memo No. 9496 /F, Dt. 17.03.2020

Copy forwarded to Controlling Heads of all Banks for information and necessary action.

Smant
17.3.2020

**Joint Director Institutional Finance
& Joint Secretary to Government**

Memo No. 9497 /F, Dt. 17.03.2020

Copy forwarded to MD, Odisha State Co-Operative Bank, Bhubaneswar/Chairman, Utkal Gramin Bank, Balangir/ Chairman, Odisha Gramya Bank, Bhubaneswar for information and necessary action.

Smant
17.3.2020

**Joint Director Institutional Finance
& Joint Secretary to Government**

Memo No. 9498 /F, Dt. 17.03.2020

Copy forwarded to Collectors & District Magistrates of all Districts for information and necessary action.

Smant
17.3.2020

**Joint Director Institutional Finance
& Joint Secretary to Government**

Memo No. 9499 /F, Dt. 17.03.2020

Copy forwarded to all Lead District Managers/DSS&FIOs of all Districts for information and necessary action.

Smant
17.3.2020

**Joint Director Institutional Finance
& Joint Secretary to Government**

CORONA ADVISORY TO BANKS

1. Put up Corona awareness posters and banners prominently in bank branches and ATMs.
2. All staff members should use masks during office hours.
3. Keep sufficient hand sanitizers/ hand wash soaps in the wash rooms.
4. Advise the staff members to clean hands using hand sanitizer/ hand wash soaps at regular intervals.
5. Keep hand sanitizer in the ATMs and advise customers to use it after the transactions.
6. Avoid crowding in the branches. Open more counters. Allow customers inside branches in small batches.
7. Allow customers to enter ATMs one by one and never allow more than one at a time.
8. Send bulk SMS to customers spreading Corona awareness messages and advising not to visit branches/ ATMs except in urgency and to use mobile banking and internet banking services.
9. Notify the customers dedicated phone numbers for any transaction queries instead of visiting the branches personally.
10. Banking Correspondents should be advised to use masks and carry hand sanitizer with them. In rural areas where hand sanitizers are not available they can use other disinfectants like Dettol, Savlon etc. for cleaning hands themselves and the customers as well.

SPC,
Pegiv Bhanu

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