



# ODISHA STATE DISASTER MANAGEMENT AUTHORITY

(A GOVERNMENT OF ODISHA AGENCY)

OSDMA No. 3779 / OSDMA,

Date: 09.10.2019

## QUOTATION CALL NOTICE

Sealed quotations are invited from reputed firms for supply of the following items and making arrangements for the Disaster Preparedness Day & National Day for Disaster Reduction at Rabindra Mandap, Bhubaneswar to be held on 29<sup>th</sup> October 2019, the details of which are given below:

Sl.	Description	Quantity
<b>Main Function</b>		
1.	Preparation of Box pattern flex gate Size: Gate Top: 20'x3' (1no.) Side Panel: 10'x3' (2 nos.)	1 no.
2.	Preparation of Backdrop in flex including printing designing & wooden framing etc. Size: Back drop 20'x10' (1no.) Side Panel: 10'x3' (2 nos.)	1 no.
3.	Flower arrangement of Gate, Backdrop, stage, podium, flower bouque-6 nos. Mineral water, vessels & dais, etc	As per requirement
4.	Badges for VIPs Bigger size 2 round ribbon with less stitching	10 nos.
5.	Badges for Officials Smaller Size one round ribbon	50 nos.
6.	Preparation of flex for podium Size: 4'x2'	1 no.
7.	Multicolour Printing of Invitation Card both side Size: 8" x 5.5", Paper- 300 GSM Sinar Art with envelop 24kg paper (Screen printing)	600 nos.
8.	Arrangement of Dais, Dais freeing, Table cloth, Tray, Scissor, Glass, Glass cover, Paper weight, Mineral water bottles, Table tops for name plate and other related items.	As per requirement
9.	Mineral water (20 liters Jar)	20 nos.
10.	Disposable glasses	2000 nos.
11.	Misc. like Dustbin, Sweeping charges, etc.	As per requirement
12.	Video coverage and Still photo	One hour final edited recording & 100 nos. (4/6 Size) photographs covering entire programme
13.	Trophy (Memento) Height (Base & Logo)- 8" or above Total weight of the Trophy- 200gm or above Width- 5" or above Dimension of the base- 6"x2"x1.5" or above Material- Arcylic	28 nos.
<b>Tent Work &amp; Exhibition</b>		
14.	Samiyana 270' x 40' = 10800 sft,	10800 sq.ft
15.	Walling	250 Running ft.
16.	Rack Height 4'-140'x3' =420 sft, Rack Height 2'-120'x3' = 360 sft	780 sq.ft
17.	Synthetic Matting / Carpeting	6000 sq.ft.
18.	Garden Chair	100 nos.
19.	Table / Chair / Microphone for the Pandal	As per requirement
20.	Preparation of Flex Hoarding of different design & sizes as per requirement with Iron Framing 18 gauge thickness CR Square Pipe and installed at different places in Rabindra Mandap	Rate Per Sq. ft.
21.	Side Gate Flex Print with Wooden Framing and fixing 12' x 5'x 2 nos	120 sq.ft.
22.	Safety captions in flex print with Wooden Frame and fixing (2'x1.5') x 8 nos	24 sq. ft.
23.	Printing of Flex for Exhibition Facia size: (3'x2')	Rate per sq. ft.
24.	Carpeting from Rabindra Mandap to Exhibition ground entrance	As per requirement

25.	Supply of 100 liters Diesel for 380 K.V.A D.G. Set installed at Rabindra Mandap for two hours uninterrupted power backup during the programme.	100 lts. Diesel
26	Top of tent Cover with waterproof in total Tent area, Bamboo structure additional 5'avbobe in sloping structure with Bamboos.	10,800 sft

The quotation must be inclusive of all taxes and tax to be mentioned separately on the quoted price, failing which it will be presumed that the quoted prices include all the taxes. Copy of GST Registration certificate is to be furnished along with the quotation (Mandatory). The last date for submission of quotations in sealed cover superscribed "Quotation for supply of items and making arrangements for the DP Day, 2019" in the office of the OSDMA is **15.10.2019 ( up to 3.00 PM)**. The quotations will be opened at **3.30 PM** on the same day in the conference hall of OSDMA, in the presence of the quotationers/ or their authorized representatives who may like to remain present.

OSDMA reserves the right to cancel any or all the quotations or modify any of the conditions in this notice without assigning any reason thereof.

Memo No. 3780/ OSDMA

Copy forwarded to General Manager (Systems) for uploading the Quotation Call Notice in OSDMA website/ Notice Board of Agriculture Department/ Water Resources Department/ Public Relation Department/ Revenue & DM Department/ Finance Department/ Special Relief Commissioner/ WODC/ Tourism Department/ OTDC for wide circulation.

  
Chief General Manager

Date: 09.10.2019

  
Chief General Manager